

Access tasks

- 1) Create table named Students. Fields in table will be:

Surname	Text	20
Name	Text	10
Faculty_shortcut	Text	5
Study_program	Text	3
Year	Text	2
Accommodation	Text	4
- 2) Add primary key to field Surname.
- 3) Create table named Faculty. This table will have only one field – Faculty_shortcut – Text – 5. Add records to this table: FEM, FAFR, FBFS, FESRD, FHLE, FE. Add primary key to the field Faculty_shortcut.
- 4) Edit table Students. Field Faculty_shorcute will be drop down list with list of faculties.
- 5) Edit field Study_program in table Students. Field Study_program will be drop down list with records: IBA, BM, BE, IED, ENM, RRE, VPO.
- 6) Create table named Accommodation. This table will have only one field – Accommodation – Text – 5. Add records to this table: Home, Private, AB, ML, PR, PO. Add primary key, to the field Accommodation.
- 7) Edit table Students. Field Accommodation will be drop down list with list of accommodations.
- 8) Add records to table Students:

Kleman	Michal	FEM	IBA	1	Home
Koklesova	Jana	FEM	IBA	1	Private
Mlady	Peter	FESRD	RRE	5	ML
Gaborov	Darina	FE	VPO	3	AB
Martincova	Eva	FHLE	BE	3	PR
Rumanko	Peter	FBFS	RRE	2	ND
Desak	Vladimir	FAFR	ENM	2	ML
Jandorf	Branislav	FAFR	IBA	4	AB
Letenayova	Lucia	FEM	BE	4	Home
Klemo	Michal	FE	VPO	3	PO
Prociv	Roman	FESRD	RRE	5	PO
- 9) Sort table Students according to Surname descending.
- 10) Create table with subjects of some study programs named Subjects. Fields in table will be:

Subject	text	25
Lectures	text	2
Exercises	text	2
Year	text	1

Add private key to field Subject. Add records to table Subjects:

Economics	2	2	1
Management	2	2	1
Informatics	2	1	1
Statistics	2	2	2
Econometrics	2	2	3
- 11) Create relationship between tables Students and Subjects through the field Year.
- 12) Create query from table Students and find students from FEM. Name query as FEM.
- 13) Create query from tables Students and Subjects. Use fields Surname, Faculty_shortcut, Study_program from table Students and fields Subject and Year from table Subjects. Find students that Surname start with letter “K”. Name query as Comboquery.

- 14) Create form from table Students. Name form as Students_form.
- 15) Create form from all fields of tables Students and Subject. Name form as Comboform.
- 16) Create navigation form and set this form as enter to your database.
- 17) Create report from table Students. Name report as Students_report.